

CITY OF DENHAM SPRINGS, OFFICE OF PLANNING & DEVELOPMENT

116 N. RANGE AVE. – 225-667-8326 – buildings@cityofdenhamsprings.com

NOTE: CITIZEN OR CITIZEN'S REP. MUST ATTEND ZONING COMMISSION HEARINGS!

PETITION FOR ZONING ORDINANCE AMENDMENT

(CHANGE IN ZONING REGULATION TEXT)

DATE OF PETITION _____

I. PETITIONER(S) (Attach sheet for additional petitioners):

NAME	ADDRESS & EMAIL
_____	_____
_____	_____

The above-listed citizen(s) hereby petition the Zoning Commission and the City Council of the City of Denham Springs for an amendment to the text of the Zoning Ordinance.

II. CONTACT PERSON / AUTHORIZED REPRESENTATIVE FOR PETITION:

☐ Contact person only ☐ Authorized representative for the petitioner(s)*

Name _____ Phone(s) _____

Email _____

Mailing Address _____

* The petitioner(s) authorize the person identified above to represent them in matters pertaining to this petition.

III. ORDINANCE PROVISION(S) PROPOSED FOR AMENDMENT

Identify each appendix, article, section, subsection, table, definition, or other provision affected by the request. Attach an additional sheet if needed, labeled with the section number and title.

Appendix / Article _____

Section / Subsection _____

Title or Subject _____

☐ Additional affected or conflicting provisions are identified in an attachment.

IV. PROPOSED AMENDMENT LANGUAGE

Attach both versions listed below, labeled with the section number and title. The proposed language must be sufficiently specific to identify the exact substantive change requested.

- Marked/redline version showing all proposed additions and deletions.
- Clean version showing how the affected provision would read if adopted.

The City may revise the submitted language for legal sufficiency, consistency, codification, formatting, or clarity without materially changing the nature of the request.

V. PURPOSE AND JUSTIFICATION FOR REQUEST

Attach a written narrative addressing each item below. Label the attachment with this section number and title.

- The problem, deficiency, ambiguity, or changed circumstance the proposed amendment is intended to address.
- Why the existing ordinance is inadequate or should be revised.
- The public purpose and citywide benefit of the proposed amendment.
- Any reasonably foreseeable adverse effects or unintended consequences.
- Why a citywide text amendment is appropriate rather than relief for a particular property, project, applicant, permit, or enforcement matter.

VI. CITYWIDE APPLICABILITY AND POTENTIAL EFFECTS

Attach a description of the properties, zoning districts, land uses, structures, activities, or persons that may be affected. State whether the proposal would apply citywide or only in specified districts, and identify any nonconforming conditions that may be created or affected. Label the attachment with this section number and title.

VII. CONSISTENCY WITH CITY REGULATIONS AND PUBLIC PURPOSE

Attach an explanation of how the proposal is consistent with the following, as applicable. Label the attachment with this section number and title.

- The purpose and intent of the Zoning Ordinance.
- Applicable City plans, policies, and development patterns.
- Protection of public health, safety, and welfare.
- Other City ordinances and regulatory requirements.

VIII. SUPPORTING DOCUMENTATION

Attach documentation reasonably necessary to substantiate the factual and technical basis for the request. Check each item submitted. Label the attachment with this section number and title.

☐ Technical or professional report(s)	☐ Engineering, traffic, drainage, floodplain, environmental, or life-safety analysis
☐ Building code, fire code, or other regulatory analysis	☐ Maps, photographs, diagrams, or illustrations
☐ Recognized standards, professional publications, or agency guidance	☐ Comparable ordinances or information from other jurisdictions
☐ Land-use, market, demographic, fiscal, or infrastructure information	☐ Other supporting documentation (describe below)
☐ No technical documentation is submitted; explanation provided below:	

IX. RELATED LAWS, CODES, AND ORDINANCE PROVISIONS

Identify any known City ordinances, state laws, building or fire codes, floodplain regulations, subdivision requirements, licensing provisions, or other regulatory standards that may be affected by or conflict with the proposed amendment:

X. ALTERNATIVES CONSIDERED

Briefly describe in an attachment any narrower or alternative amendment language considered, whether another City procedure could address the concern, and why the submitted amendment is preferred. Label the attachment with this section number and title.

XI. PETITIONER ACKNOWLEDGMENTS AND CERTIFICATION

By signing below, each petitioner acknowledges and certifies that:

- The information and materials submitted are true and complete to the best of the petitioner’s knowledge, and the petitioner has not knowingly misrepresented any material fact.
- The requested amendment is a legislative change to a generally applicable City regulation and is not a variance, appeal, waiver, permit, or exception for an individual property or project.
- If adopted, the amendment may apply to all similarly situated properties, persons, uses, structures, or circumstances within the City.
- Filing this petition does not guarantee that the petition will be accepted as complete, scheduled for a hearing, favorably recommended, or adopted by the City Council.

- The Zoning Commission and City Council may approve, deny, continue, return for additional study, or modify the proposal as permitted by law.
- The City may require additional information or professional analysis reasonably necessary to evaluate the petition.
- Petition materials, correspondence, and statements submitted in connection with this request may become public records.
- The petitioner or an authorized representative must attend all required Zoning Commission hearings and meetings unless excused by the Commission.
- The applicable filing fee established by the City (Appendix B, §21.01) has been attached to the petition.

SIGNATURES: Each petitioner shall sign below. A separate signature sheet containing the same certification language may be attached for additional petitioners. Label the attachment with this section number and title.

PRINTED NAME	SIGNATURE	DATE
_____	_____	_____
_____	_____	_____

Completeness Notice: A petition will not be scheduled for formal consideration until it has been determined to be complete for review. Acceptance of the petition or payment of a filing fee does not constitute approval of the request or a determination that the proposed amendment is legally sufficient.

FOR OFFICE USE ONLY	
Date Received	
Fee Received / Receipt No.	
Completeness Review	☐ Complete for review ☐ Incomplete — deficiencies provided to petitioner
Reviewed By / Date	